ACKNOWLEDGMENTS / CONSENTS / FINANCIAL RESPONSIBILITY / DISCLOSURES

_____ **(initial) RECEIPT OF HIPAA PRIVACY NOTICE & PATIENT NOTICES**
I have reviewed a copy of River ENT's HIPAA Privacy Notice and Patient Notices (Also available at www.river-ent.com under patient forms.)

_____ **(initial) CONSENT TO TREATMENT**
I consent to the performance of examinations, diagnostic procedures and rendering of treatment by the medical provider and their designated medical office staff as is deemed necessary in the medical provider's judgment. I understand that I have the right to refuse any medical or surgical treatment that I do not want.

_____ **(initial) FINANCIAL RESPONSIBILITY, RELEASE OF INFORMATION & ASSIGNMENT OF BENEFITS**
I understand that copays, deductibles/coinsurance will be collected at the time of service. I further understand that I am financially responsible for all charges, and as a courtesy, my charges will be filed with my insurance carrier including, Medicare. WE STRONGLY RECOMMEND THAT YOU READ YOUR INSURANCE BOOKLET OR CALL YOUR INSURANCE COMPANY REQUESTING A BENEFIT DESCRIPTION FOR A SPECIALIST OFFICE. I understand that my insurance may process certain services (e.g., nasal endoscopy, nasal debridement) as a diagnostic or surgical procedure and may be applied towards my deductible/coinsurance. I authorize the release of any medical information necessary to process an insurance claim on my behalf. I request that my medical insurance carrier make payment directly to River ENT for services rendered to me. I understand I will be responsible for these charges if the claim is denied or is not paid in a timely manner.

Should my account become a collection problem, River ENT has the right to discharge me as a patient and submit my account to a collection agency. I understand I will be financially responsible for any additional fees incurred during the collection process. I also understand that all past due accounts must be paid in full prior to making any future appointments.

We request that at least 24-hour advance notice be given to our office if you will be unable to keep your scheduled appointment. This allows us to release your appointment time to another patient. We charge an administration fee of $45 for no-shows. Patients who repeatedly "no-show" for appointments may be discharged from the practice.

Fees:	Returned check fees: $35.00	Missed office appointments: $45.00	Paperwork Preparation: $25.00
	Medical Records: $6.50	Missed surgery appointments: $100.00	Collection Accounts: $25.00

I understand, when required by my insurance plan, I am responsible for obtaining referrals from my Primary Care Physician prior to receiving treatment from a River ENT provider. If said referral is not on file with River ENT at the time of my visit, and I choose to proceed with treatment, I understand I am responsible for all charges incurred during that visit, payable at the time of service.

I understand that any quote provided is an estimate based upon my insurance benefits at the time of verification.

The parent or guardian who brings the child to the office for care is responsible for payment at the time of service, no matter if the account is self-pay, participating insurance, or nonparticipating insurance. The practice does not honor divorce specifics (e.g., percentage of financial responsibility) and will not bill a divorced spouse for the patient's services.

I authorize River ENT to discuss my health care account with the following person(s)/entity(ies). Any changes to this document must be made in writing.

I release River ENT and its employees from any liability in connection with the use or disclosure of the information and records released to any party pursuant to this Authorization.

Name	Phone	Relationship

_____ **(initial) DISCLOSURE OF PHYSICIAN OWNERSHIP**

Please carefully review the information contained in this notice and feel free to ask any questions.

- One or more of our physicians have an ownership/financial interest in Northwest Surgery Center and River ENT's CT scanner.
- You have the right to choose the provider of your health care services, including, utilizing an alternative medical facility or having your CT scans performed at a location other than River ENT. You may ask the front desk for a list of alternate locations in our area, if you so choose.
- The physicians at River ENT will not treat you differently if you choose to obtain health care services at a facility other than those listed above.
- Speech pathology services provided at River ENT will be billed by Loraine Stuart, MS, CCC-A/SLP, not by River ENT.

If you have any questions concerning this notice or anything in it, please feel free to ask your physician or a River ENT representative.

My signature below indicates that I have read and agree with all statements/sections that I have initialed above.

Signature of Patient (or Guardian): _____ Date: _____

PRINTED Name of Patient: _____ Date of Birth: _____

PRINTED Name of Guardian: _____